

CROSSLIE COMMUNITY PRIMARY SCHOOL



Handwriting and Presentation Policy

Rights Respecting Article 28 - Education

September 2020

At Crosslee Community Primary School we aim for our pupils to develop a neat, legible, speedy handwriting style using continuous cursive letters that leads to producing letters and words automatically in independent writing. Children gain a lot of personal pride and self worth from a well presented piece of writing.

The teaching of handwriting: -

Crosslee Community Primary School has adopted a scheme called 'Letter Join.' This is to be introduced in the Foundation Stage and continues to be developed throughout Key Stage 1 and Key Stage 2.

Foundation Stage

All children should be encouraged to experiment with a wide range of mark making tools beginning in the Foundation Stage and running throughout school. This can include crayon, paint, pen, pencil, felt tip, markers etc. Particular attention should be paid to ensuring children develop good habits of pencil grip and letter formation from the very early stages, as changing habits once established is very difficult. Pencil should continue to be the main tool for writing in the Foundation Stage.

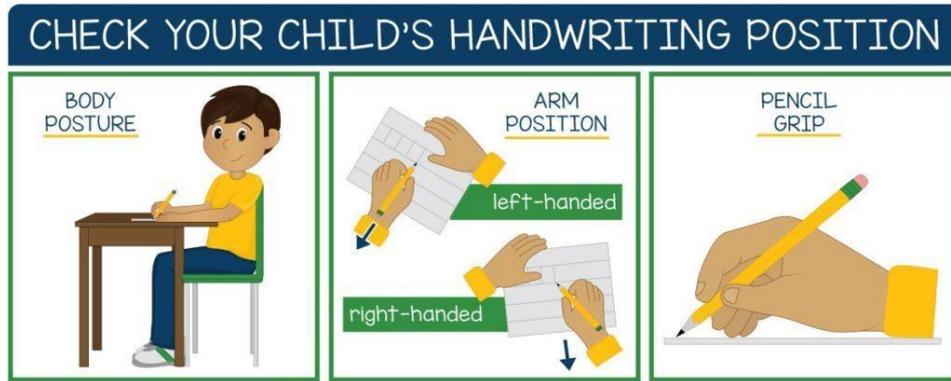
Early Years will have daily opportunities to develop their handwriting as well as well as focusing on letter formation during English and phonics lessons.

KS1

In KS1 children will continue to develop their pencil grip and letter formation moving on to starting to join letters. They will build up to two taught handwriting lessons every week. Additional handwriting support will be given through oral and written feedback.

KS2

In KS2 there will be taught handwriting sessions once a week focusing on building up style, speed and fluency. Our aim is to ensure that by the end of KS2 all children are able to produce legibly, joined handwriting.



Children with Additional Needs:-

Children who are struggling with their handwriting development may require additional taught sessions or additional specialist support including motor-skills and other interventions as appropriate.

Presentation Expectations:-

- Children will build up to be able to write their own date and WALT following DUMWUM.
- Teachers will challenge poor presentation through verbal feedback and marking
- Children will use a single line to cross out mistakes or edit writing
- Children will be awarded a “Pen Licence” certificate as part of their promotion from pencil to black pen
- Handwriting and good presentation will be embedded across the curriculum

This policy will be reviewed annually as part of the evaluation of the development of Handwriting and Presentation of work throughout school.

Sophie Roberts
September 2020